

Bolsover District Council

Safety Committee

7th November 2016

Legionella Compliance Report

Report of the Health and Safety Advisor

This report is public

Purpose of the Report

- To make the Safety Committee aware of Issues relating to legionella compliance within the Authority.
- To provide an update on the Actions taken address these issues.
- To provide the Safety Committee with sufficient information on the issue to allow them to be able to make recommendations as to any further actions they would like to see put in place.

1.1 Details of Issues

As part of the compliance review of Fire safety, Asbestos Management and Legionella Management undertaken at the monthly Asset Management Group concerns were raised in reference to outstanding actions in respect to Legionella Management.

The concerns centred around the fact that a number of actions had been outstanding for a significant time period and it was felt that further impetus was required to move this issue forward.

Following discussions between the cabinet member sitting a on the Asset Management Group and the cabinet member sitting as chair of the Safety Committee the Health and Safety Adviser was asked to provide a report to the Safety Committee outlining the current status in respect to compliance along with details of the actions being undertaken to address this issues.

The current outstanding action status across all compliance areas is as follows:

- 175 High Priority
- 48 Medium Priority
- 16 Low Priority

Total = 239 Actions

From an initial review undertaken by the Health and safety section it is believed that a number of actions have been completed but not signed off on the system so this could be artificially inflating the issue.

The review also identified that a number of the actions apply to multiple sites for example provide legionella training to site staff so by delivering the training approximately 15 actions would be removed in one go.

1.2 Actions Taken

- Initial review of outstanding actions on-going.
- Regular meetings separate to Asset Management Group are being held between Housing Service, Property and Estate and Health and Safety to push forward actions.

1.3 Further Actions Proposed

- Request to be sent out to all individuals with outstanding actions requesting them to:
 - Review their status,
 - Complete any actions that can be closed out
 - Provide reason for any outstanding actions
 - Provide potential target completion dates for any outstanding actions.
- Convene meeting one week prior to Asset Management Group to track progress.

2 Conclusions and Reasons for Recommendation

It is recommended that the committee consider the information provided and decide whether any further actions are required in light of any discussions which ensue.

3 Consultation and Equality Impact

The report is formally reviewed at the Safety Committee when any issues requiring further consultation or that may have an impact on equality related issues will be identified and appropriate measures put in place to address them.

4 Alternative Options and Reasons for Rejection

Not applicable for this report.

5 Implications

5.1 Finance and Risk Implications

It is not envisaged that any significant financial implications in respect to this report other than those already identified as part of the individual facilities budgets.

5.2 Legal Implications including Data Protection

The legal implications on the authority are that if the current situation was allowed to continue without the outstanding actions being addressed the authority leaves themselves liable to prosecution under relevant Health and Safety legislation..

5.3 **Human Resources Implications**

It is not envisaged that there will be any human resources implications as a result of this report other than the potential up skilling of staff as a result of them attending relevant training.

6 **Recommendations**

It is recommended that the committee consider the information contained within the report and consider whether further actions are warranted.

7 **Decision Information**

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	
Links to Corporate Plan priorities or Policy Framework	

8 **Document Information**

Appendix No:	Title:
	N/A
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Not applicable for this report	
Report Author	Contact Number
Health and Safety Advisor	242403

Report Reference –